**Minutes of the 17th SHAPE International Cycling Club (SICC) Annual General Meeting (AGM) held on 4th December 2024 at the Partnership Building Bldg 109**

Reference(s): SICC Club Charter

The list of Attendees and Apologies at **Annex A**.

| **Item**<br>(a) | **Decision**<br>(b) | **Action**<br>(c) |
|---|---|---|
| #1<br>Presidents Opening Remarks | The President welcomed everyone to the 17th SICC Annual General Meeting (AGM) and thanked everyone for taking the time to attend. In particular, he welcomed new members who were attending their first AGM. | // |
| #2<br>Approval of 2023 AGM Minutes | The President asked for 2 validators that the 2023 AGM Minutes were a true and accurate record. Geoff Chambers and Ronald Bultsma confirmed this.<br>The President informed members that the latest AGM Minutes were available on the clubs website. | |
| #3<br>Action Items from 2023 AGM | The following were action from last year's AGM:<br>• Location of stand at SHAPE Fest – Although the stand was located in the same place in 2024, the footfall had been considerably more. Committee will continue to monitor stall location for future SHAPE Fests.<br>• Promotion of SICC in Gym Spinning Room – Some posters advertising SICC had been placed on the gym walls. However, it was agreed that a promotional banner similar to the one used by SHAPE Care, and located in the gym entrance would be better.<br>• Organise a SICC sportive – Norman M and Martin H were to investigate how to include rides in the FFBC calendar. As yet no further action has been taken to achieve this but the aspiration remains.<br>• Committee to review sponsorships in 2024 – the committee has completed this task, which resulted in the removal of SHAPE Optical, who are replaced with Cyclofitt. | CLOSED<br><br>Committee to investigate and procure banner<br><br>OPEN |
| #4<br>SICC Committee 2024 | The President introduced the current committee with the exception of Gregor who was unable to attend. He informed members that due to various reasons the club had still not been able to complete the handover of the Treasurer role from Massimo to Esteban. It was hoped that this would be achieved after a visit to the clubs bank scheduled for 10 Dec. The club is actively seeking a member to take on the role of Website Manager, which is currently | // |

| | | |
|---|---|---|
| | performed between Gregor and Billy. Any volunteers with experience of managing websites would be appreciated.<br>The President stated that he will be stepping down at the end of 2025 and will be looking to identify a replacement during 2025. | |
| #5<br>Treasurer's Report | The outgoing Treasurer Massimo provide details of the current financial status, highlighting the balance in 2023 compared to the current balance. The club is reducing the positive balance quickly. There was discussion regarding how the club can generate funding other than membership fees. The committee took an action to discuss at future committee meetings, with the aim of ensuring, a healthy but not too large, balance is maintained.<br>In the absence of the Treasurer, who was not able to attend the meeting due to injury, the President presented the status of club accounts (**See Annex B)** and explained how the club had executed funds in 2023.<br>• The bank balance in Nov 23 was a credit of 7,030.50 Euro.<br>• The current balance as of 30 Nov 24 is 6,284.57 Euro.<br>• The bulk of expenditure is the costs of the inclusive jerseys provided with membership. | COMMITTEE |
| #6<br>Membership's Secretariat update | In the absence of the Membership Secretary Gregor Gosepath, the President gave an overview of the work that is performed by Gregor. He highlighted the importance of this role, which is performed superbly by Gregor.<br>• It was recognized that membership fees remained the same in 2024 but the FFBC costs for 2025 have increased. As a result, SICC membership fees will increase €10 from 1 Jan 2025. Any members who join prior to this date will benefit from 2024 costs. | |
| #7<br>Kit manager's update | The Kit Manager Martin Heinz provided the report for this item.<br>• Pool kit jerseys for 2025 have already been delivered by KALAS in preparation of 2025 membership.<br>• It is no longer possible to request national flags on pool kit jerseys due to the extra cost that is now charged for adding flags by KALAS.<br>• The KALAS shop will open again in Feb-2025 and should arrive early May.<br>• It was requested that Martin announce the dates that the KALAS shop will be open in 2025. Martin | Martin Hainz |

| | | |
|---|---|---|
| | agreed to provide 3 order windows.<br>• Martin reminded members that we receive a 15% discount when ordering kit but that the club adds 10% prior to final payment for tax purposes.<br>• The next order will include the new sponsor Cyclofitt's logo on the jersey. Vice President to provide Martin with their logo for the design change.<br>• There will be a cost to change the jersey, which will be funded from current club funds.<br>• It was highlighted that the club will need to monitor the quantities of Pool Kit now that a voucher is being offered to existing members for the next KALAS order instead of a free jersey. | Martin Hainz |

| | | |
|---|---|---|
| #8<br>Website / Social Media Report | The Vice President reported that the website is updated regularly but could benefit from newer material. In particular if members have any ride reports that they would like to share with the club, this would be appreciated. Please also send your route GPX files or links to the Vice President Billy. | All Members |
| #9<br>Press Secretary's Report | Kim Harrison assumed the role of Media and Communications Manager this year and has been actively recording SICC events. In particular, the quarterly newsletter has been a big success with positive feedback received from the members. This will continue in 2025 and any ideas of cycling related topics that you would like to see in the newsletter should be shared with Kim. | // |
| #10<br>Club Events 2024 / 2025 | The President highlighted some of the events that the club will be supporting in 2025.<br>• The SICC Winter Training Spin classes have already started and will run until March 25. Pino is the spin instructor for these. SICC members can reserve a bike by using the Map My Tracks event created by Pino each week.<br>• Once again, Mons-Chimay-Mons will be the only funded event for SICC members in 2025. This will take place on 1 May and this year's event was well attended by members.<br>• Although numerous factors prevented post ride socials at the B3 this year, we will try and organize more in 2025,<br>• SHAPE Fest will be a key event for SICC in 2025. Our sponsors will be contacted prior to the event for provision of free products to be handed out.<br>• The Tour de France (TdF) will be taking place around Lille with 3 stages between 4-7 Jul. | |

| | | |
|---|---|---|
| | Kim Harrison has already reserved 10 double rooms for this period with the aim of a SICC weekend away to take in the TdF. More information to follow in the New Year but if you are interested in reserving a room please inform Kim ASAP. | |
| #11<br>Club Sponsors | The President informed members that the committee had recently reviewed the club sponsors with the aim of streamlining sponsors and ensuring that they provide value to the club. This has resulted in the cancellation of the contract with SHAPE Optical and a potential move from B&B to Cycles Gabriel. The final agreement will be made early Jan-25 with the aim of producing a jersey design representing the new sponsors in time for the first KALAS order of 2025. | |
| #12<br>Majorca Training Camp 2025 | The President outlined the details of the forthcoming SICC Training Camp that will take place 17 – 24 March 2025 in Mallorca. Full details are provided on the SICC website, deposit to be paid by end of January 25 to reserve your place. | // |
| #13<br>Map My Tracks App | The President stated the APP continued to be useful for advertising SICC rides and events and will continue to be used for these purposes. It was agreed that only current members would have access to the APP in order to keep it relevant. There have been some issues with emails not being sent when creating Meet Ups for some members and the President will liaise with the software providers to resolve this issue.<br><u>After note – as at 30 Jan 25, this now appears to have been resolved by the developer; members are encouraged to let the Committee know of any further instances of the APP underperforming.</u> | President |
| Any Other Business | • Pino Rampini asked if it would be feasible to return to self-arrangement of SICC Mallorca Training Camps and to consider a different hotel. The President reminded everyone that the move to using Mallorca Cycling to arrange and run our Training Camp was a direct result of the reluctance for members to perform the role of Ride Captain but that we will consider our options again after the 2025 camp. Particular issues to be resolved for continuing with Mallorca Cycling are the cancellation policy and the experience of the provided Ride Leaders.<br>• Pino is organising a trip to participate in the Grand Fondo Mont Ventoux event in June 2025. Pino will create a MMT Meet Up for this event.<br>• Pino is also organising a long weekend trip to the | Pino Rampini |

| | | |
|---|---|---|
| | Vosges region of France. Pino will create a Meet Up for this event in MMT. The dates are 30 Apr – 4 May.<br>• Martin Hainz informed members that he will be going to Mallorca in February 2025 as he is not able to join the group in March. Anyone who would be interested to join Martin can contact him for further details. | |

Trevor Blagg
SICC President

**Distribution**:
SICC Members
SICC Website
BSG - Class II Activities Leader

## ANNEX A – List of Attendees

| | |
|---|---|
| 1 | Trevor Blagg (President) |
| 2 | Billy Kidd (Vice President) |
| 3 | Esteban Diaz (Incoming Treasurer) |
| 4 | Martin Hainz (Kit Manager) |
| 5 | Kim Harrison (Media Manager) |
| 6 | Massimo Capitanio (Outgoing Treasurer) |
| 7 | Frédéric Quenon |
| 8 | Pino Rampini |
| 9 | Ronald Bultsma |
| 10 | Damian Slivecka |
| 11 | Philippe Beugnies |
| 12 | Geoff Chambers |
| 13 | Alfredo Petrelli |
| 14 | Natasha Rook |
| 15 | Marco Gustav Passalacqua |
| 16 | Sebastian Trzaska |

## List of Apologies

| | |
|---|---|
| 1 | Gregor Gosepath (Membership Secretary) |
| 2 | Victoria Lack |
| 3 | Jason Lack |
| 4 | Roman Leipzig |

**ANNEX B – Financial Report 2024**

| SICC AGM 04 December 2024 | | | |
|---|---|---|---|
| *SICC Budget on 15 Nov. 2023* | ***€ 7.030,59*** | | |
| | Incomes | Expenses | +/- |
| SICC/FFBC Affiliation 2023 (from 15 Nov. 2023) | € 1.680,00 | € 1.060,00 | € 620,00 |
| SICC/FFBC Affiliation 2024 | € 970,00 | € 670,00 | € 300,00 |
| SICC Kit | € 5.516,61 | € 6.421,61 | -€ 905,00 |
| Sponsored Rides | | € 121,00 | -€ 121,00 |
| Sponsored events - AGM/Drink post training/Shape Fest | | € 383,75 | -€ 383,75 |
| Miscellaneus (**) | | € 256,27 | -€ 256,27 |
| **SICC Balance: Period 15 Nov 2023 - 30 Nov 2024** | **€ 8.166,61** | **€ 8.912,63** | **-€ 746,02** |
| **SICC Budget on 30 Nov. 2024** | **€ 6.284,57** | | |

**ADDITIONAL DETAILS**

(**) Events / Miscellaneus

Maps my Ride / Committee Members - Leaving Gift / Bank fees

# SICC Budget - 2025 Plan

| | - | + |
|---|---|---|
| SICC Budget as on 30 Nov 2024 | | **6,284.57 €** |
| Foreseen memberships income (fee) | | 750.00 € |
| Forecasted Costs of Kits :<br>- kits granted on membership | 3,150.00 € | |
| Forecasted expenses in 2025 (Miscellaneus) | 300.00 € | |
| Forecasted sponsored activities / events<br>(Flandres, LBL, MCM, Spring BBQ, Summer B3,<br>SHAPE Fest, AGM, Social Even w families) | 1,000.00 € | |
| Foreseen surplus | | **2,584.57 €** |