

**Minutes of the 16<sup>th</sup> SHAPE International Cycling Club (SICC) Annual General Meeting (AGM) held on 15<sup>th</sup> November 2023 at the British Unit**

Reference(s): SICC Club Charter

The list of Attendees and Apologies at **Annex A**.

Item (a)	Decision (b)	Action (c)
#1 Presidents Opening Remarks	The President welcomed everyone to the 16 <sup>th</sup> SICC Annual General Meeting (AGM) and thanked everyone for taking the time to attend. He highlighted a couple of events in 2023 that had reflected the ethos of SICC, which were the fantastic result achieved by the SICC team at the 24 hour race at the Nürburgring in Germany and the solo effort by George Galanopoulos to complete Brest-Paris-Brest.	//
#2 SICC Committee 2024	The President announced that both the Treasurer (Massimo) and Press Secretary (Geirhild) would be stepping down in 2024. The President had already approached current members to find willing volunteers with Esteban Diaz and Kim Harrison volunteering to take on the Treasurer and Press Secretary roles respectively. Both proposals were voted in unanimously.	//
#3 Treasurer's Report	<ul style="list-style-type: none"> <li>• In the absence of the Treasurer, who was not able to attend the meeting due to injury, the President presented the status of club accounts (<b>See Annex B</b>) and explained how the club had executed funds in 2023.</li> <li>• The main point to note from the report was that the club has a current operating balance of 7,030.50 Euro.</li> <li>• The refund of a portion of entry fees for selected 2023 events had been significantly labor intensive for the Treasurer. Therefore, the committee have decided that for 2024, the only funded event will be Mons-Chimay-Mons. However, funds will be available for more social events post weekly rides in 2024, with the expectation that the first Tuesday or Thursday ride each month will end at the B3's.</li> <li>• For 2024 there will no increase of SICC membership fees.</li> </ul>	//

<p>#4 Membership's Secretariat update</p>	<p>The Membership Secretary Gregor Gosepath was unable to attend. The President and Vice-President gave an overview of the changes that have been implemented by Gregor since he took over the role and how the automation has had significant benefits for both members and the committee.</p>	<p>ALL MEMBERS</p>
<p>#5 Kit manager's update</p>	<p>The kit manager Martin Hainz presented the status of current kit supplies, including those items that remained available following the recent reduction of old kit. The recent orders with KALAS had not gone as smoothly as hoped but the company is learning the process for managing our VAT free orders and the documentation related to this.</p>	<p>NILS to hand over the pool kit ALL MEMBERS to order new kit</p>
<p>#6 Website / Social Media Report</p>	<p>To reduce the workload of the Membership Secretary the club is actively seeking a website manager who has experience in media and website management. If you are a member with a good understanding of website administration, we ask that you contact the committee.</p>	
<p>#7 Press Secretary's Report</p>	<p>Geirhild briefed the work that had been accomplished during the year to promote the club's activities. She expressed thanks to all those that had provided photos and text for articles. The President thanked Geirhild for the great work she had performed in promoting the club. As Geirhild will be leaving SHAPE in 2024, Kim Harrison has volunteered to assume the role of Press Secretary and to support Geirhild with media activities with immediate effect.</p>	<p>//</p>
<p>#8 Club Events 2023 / 2024</p>	<p>Due to significant effort to refund the incentives offered by the club in 2023, the committee have decided not to continue in this direction in 2024. Instead only the Mons-Chimay-Mons event will be fully sponsored for club members (1 May 24). In addition to this, the club will look to fund more social events that all members have access too.</p> <p>The winter bike maintenance classes are planned to continue over the winter months at the Outdoor Recreation Centre.</p> <p>Provision of funding to support post ride beverages at the B3's on Tuesday and Thursdays.</p> <p>As the club was unable to secure tickets for the Ghent 6 day in 2024, Ronald Bultsma volunteered to explore options for a weekend away at the end of the season.</p>	

	<p>The club will once again plan to be present at the SHAPE Fest in 2024, which is scheduled to take place the weekend of 7 Sep 24.</p> <p>There was special interest in the club arranging more social events similar to the successful Christmas meal.</p> <p>Pino would be continuing the spinning classes in the SHAPE gym over the winter months every Tuesday and Thursday 1800-1900.</p>	
#9 Majorca Training Camp 2024	The President outlined the details of the forthcoming SICC Training Camp that will take place 20 – 27 March 2024 in Mallorca. Full details are provided on the SICC website, deposit to be paid by end of January 24 to reserve your place.	//
#10 Map My Tracks App	<p>The President stated that this APP had been well received by the members and it had quickly become a valuable tool for arranging club rides and events. Therefore, the subscription will continue in 2024 at a cost of 165USD.</p> <p>The group will be purged so that only current members can use the APP.</p> <p>The President asked members to provide feedback on the APP features in order to request changes from the provider. PMN: The items identified have been implemented by the developer following our feedback.</p>	//
#10 Any Other Business	<ul style="list-style-type: none"> <li>• Pino Rampini highlighted that the location of the clubs stall at the SHAPE Fest needs to be improved in 2024 in order to increase footfall.</li> <li>• Pino Rampini gave thanks to Rene Kuck for all the work he had undertaken coordinating orders with Bike Discount. Pino asked if anyone else was able to take over this important role. Unfortunately, no one has volunteered to continue this work.</li> <li>• It was noted that the spinning room in the gym would be a good location to promote SICC.</li> <li>• Norman McNair and Martin Hainz asked about the possibility of SICC organizing a sportive that would be centered around SHAPE. The committee agreed that this would be a good way to integrate the club with the local community, but noted the difficulties in accessing SHAPE.</li> <li>• Norman McNair highlighted that he had been unable to elicit any response from the Club's website sponsor, Training Plus, when he had been</li> </ul>	<p>Committee to discuss with BSG.</p> <p>Media Manager to discuss with Gym.</p> <p>Norman &amp; Martin to investigate inclusion in FFBC calendar.</p> <p>Committee to review at the</p>

	attempting to source bike fitting. He recommended an alternative provider, who had offered the Club a comparable discount for their services.	next review of sponsorships in 2024.
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*Signed on Original*

Trevor Blagg  
SICC President

**Distribution:**  
SICC Members  
SICC Website  
BSG - Class II Activities Leader

## **ANNEX A – List of Attendees**

1	Trevor Blagg (President)
2	Billy Kidd (Vice President)
3	Esteban Diaz (Incoming Treasurer)
4	Martin Hainz (Kit Manager)
5	Geirhild Engen (Media Manager)
6	Frédéric Quenon
7	Pino Rampini
8	Ronald Bultsma
9	Norman McNair
10	Jason Lack
11	Kenneth Boesgaard
12	Petr Simak
13	Natasha Rook
14	Dariusz Dworznik
15	Bodil Kalgraff
16	Peter Lown
17	Rene Kuck

## **List of Apologies**

1	Gregor Gosepath (Membership Secretary)
2	Max Capitano (Treasurer)
3	Kim Harrison

## ANNEX B – Financial Report 2023

SICC Budget - 2022 Plan		
	-	+
SICC Budget as on 10 Nov 2021		6,456.36 €
Foreseen memberships income (fee)		1,200.00 €
Costs of Kits to be distributed (not in stock)	2,550.00 €	
Forecasted expenses in 2022 (Miscellaneous)	300.00 €	
Forecasted sponsored activities / events (Flandres, LBL, MCM, Spring BBQ, Summer B3, SHAPE Fest, Ghent, AGM, Club adv, Majorca)	2,300.00 €	
<b>Foreseen surplus</b>		<b>2,506.36 €</b>

SICC Budget - 2023 Plan		
	-	+
SICC Budget as on 30 Nov 2022		5,807.44 €
Foreseen memberships income (fee)		1,100.00 €
Forecasted Costs of Kits : - Bottles (2022) - Ladies Jersey (2022) - kits granted on membership	4,000.00 €	
Forecasted expenses in 2022 (Miscellaneous)	300.00 €	
Forecasted sponsored activities / events (Flandres, LBL, MCM, Spring BBQ, Summer B3, SHAPE Fest, AGM, Social Even w families)	1,600.00 €	
<b>Foreseen surplus</b>		<b>1,007.44 €</b>